

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Attorney General



Vacancy Announcement: 15-039

REAL ESTATE ATTORNEY
Commercial Division
Vacancy Announcement

Salary range: (LS-15 – 115,648 – 150,352)*

The Commercial Division of the Office of the Attorney General for the District of Columbia is seeking an experienced real estate transactional attorney. The incumbent will provide legal advice and assistance, negotiation and drafting of transactional documents, and legal sufficiency reviews of transactions, to District agencies in a wide variety of real estate and other commercial and municipal finance transactions including, among other transactions, complex commercial leases, land acquisition and disposition agreements, municipal financings, and real property tax assessment disputes. The incumbent will also manage the Attorney General's responsibility to provide legal sufficiency reviews of major real estate and other commercial transactions, in particular those that require Council of the District of Columbia ("Council") approval.

Major duties and responsibilities will include but are not limited to

- Performing legal research and analysis in connection with the negotiation and drafting of real estate and other commercial transaction documents including, among other documents, land acquisition and disposition agreements, municipal financing transactions, and real property tax assessments.
- Reviewing real estate transactions, land covenants and other commercial and municipal finance transaction documents for legal sufficiency and risk assessment. Analyzing major real estate and other commercial and municipal finance transactions to ensure that the interests of the District of Columbia are appropriately safeguarded.
- Engaging OAG and agency staff, as appropriate, in analysis, review, and discussion of real estate and other commercial and municipal finance transactions to determine best practices for those transactions. Overseeing analysis of OAG practices and procedures regarding the negotiation and drafting of real estate transaction.

The ideal candidate will have a minimum of 11 years of real estate transactional experience in complex real estate transactions and experience working on transactions with the public sector and/or representing public sector clients on complex mixed-use real estate developments,

affordable housing, and/or public financing (such as TIFs and PILOTs). Legislative experience is not required, but is preferred. The candidate must be able to work independently in a fast paced environment.

An applicant must have a law degree and be an active member in good standing of the bar of any jurisdiction. If the successful applicant is not a member of the District of Columbia Bar, he/she must become a member of the District of Columbia Bar within 360 days of his/her initial appointment to the Office of the Attorney General.

This position is not within the Collective Bargaining Unit. Candidates will be subject to a background check.

All applicants should submit a resume, writing sample, list of three references, bar certificate of good standing, and cover letter, which specifically addresses the applicant's experience in the above areas. Applications may be sent electronically to oag.recruitmentattorney@dc.gov or mailed to Kim McDaniel, Director of Hiring and Recruitment, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 S, Washington, DC 20001.

Closing Date: October 12, 2015.

Please reference the vacancy announcement number in your cover letter.

*** Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.**

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code Section 2-1401.01 *et seq.*, the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action.